



Admission Process for SPED Schools

Admission Process

1.

Application

Parents submit child's application to first choice SPED school

2.

Processing

SPED school processes the application to ensure the child's learning needs are best met in that school

2.1 Review of documents

2.2 Screening interview

2.3 Internal panel discussion

3.

Communication

SPED school sends Letter of Offer for Admission to parents

4.

Placement

Parents complete student registration

Typical Cases : 2 - 3 months
 Exceptional Cases : 3-6 months

Criteria for Admission to APSN Schools

- Diagnosis of **Mild Intellectual Disability (MID)**:
 - IQ range 50 – 70 with concurrent significant limitations in adaptive behaviour as expressed in conceptual, social and practical adaptive skills
 - The limitations must be present before the age of 18 years
- Applicants with **Autism Spectrum Disorder (ASD) must**:
 - Have a primary diagnosis of MID
 - Diagnosis of ASD only within the mild to moderate range

How to Apply

- Standardised SPED School Application Form
- This form **replaces** all existing application forms from the individual SPED schools
- Indicate 3 school choices
- Submit to the first choice SPED school
- There is an accompanying User Guide which provides instructions on how to complete this application form
- <https://www.moe.gov.sg/education/special-education/how-do-i-apply-for-a-place-in-the-school-for-my-child#Application-to-SPED-Schools>



https://www.apsn.org.sg/admission-procedures/



association for persons with special needs

<https://www.apsn.org.sg/admission-procedures/>

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Application



Processing



Communication



Placement

All applications to APSN should be made using the standardised **SPED School application form** and submitted to the first choice SPED School. For children whose disability profile are served by three or more schools, it is important for parents to list three choices of SPED schools which are suitable for your child's disability profile.





Application to SPED Schools

If you have decided that your child's learning needs would be better supported in a SPED school, you will need to familiarise yourself with the processes in place for the admission of students.

Different SPED schools have student admission at different times of the year and some of them may have more than one student intake per year. You should contact your shortlisted schools to find out more about the details of their student admission.

In general, the admission process comprises four key stages:



STAGE 1: APPLICATION

All applications to SPED schools should be made using the standardised **SPED School application form** and submitted to the first choice SPED school. For children whose disability profile are served by three or more schools¹, it is important for parents to list three choices of SPED schools which are suitable for your child's disability profile.

In the process of completing and submitting the application form, you should work closely with your referring agency. A referring agency includes mainstream and SPED schools, government hospitals, Early Intervention Programme for Infants & Children (EIPiC) and professionals supporting your child.

The SPED School Application form has four sections. Each section can be completed separately and concurrently by the relevant parties before it is submitted to the first choice SPED school. The four sections are:

- Section I: To be completed by referring agency and parents
- Section II: To be completed by a teacher
- Section III: To be completed by a medical doctor
- Section IV: To be completed by a psychologist

When completing the form, you should also refer to Chapter 4 of an accompanying **User Guide for the SPED School Application form**.

> Mainstream Schools

> Special Education Schools

> How do I apply for a place in the School for my Child

> What Financial Support is Available for SPED School Students

> Post-Secondary

> Pre-University

> Private Education

> School Programmes

> Syllabuses

> Edusave

> Financial Assistance

> School Terms and Holidays

> National Examinations

EDUCATION

- > Education System
- > Pre-School
- > Primary
- > Secondary
- > **Special Educational Needs** ▼

> How do I know if my child has Special Educational Needs

> How do I select the right school for my child

> Mainstream Schools

> Special Education Schools

> How do I apply for a place in the School for my Child

> What Financial Support is Available for SPED School Students

SPECIAL EDUCATIONAL NEEDS

Overview of Support for Children with Special Educational Needs

Our goal is for each child to maximise his/her potential in an educational setting that is most appropriate to his/her educational needs. We recognise that children with Special Educational Needs (SEN) have varying abilities and diverse learning needs, and we want to enable and prepare all children with SEN to pursue a productive and meaningful life in our society.

To support the wide spectrum of learning needs of children with SEN, there is a range of educational programmes and services available in mainstream schools and Special Education (SPED) schools:

- Mainstream Schools: For children with mild SEN and have the cognitive abilities and adequate adaptive skills to learn in large-group settings.
- SPED Schools: For children who require more intensive and specialised assistance in their education. There are currently 19 Government-funded SPED schools run by 12 Social Service Organisations (SSOs)

You may wish to refer to the full guide on Special Education Schools in Singapore and the programmes they offer.

- Special Education for Exceptional Lives (English Version)
- Special Education for Exceptional Lives (Chinese Version)
- Special Education for Exceptional Lives (Malay Version)
- Special Education for Exceptional Lives (Tamil Version)

You may also refer to the Parents' Guide for Children with SEN to better understand your child's SEN and the appropriate education that will meet his/her unique learning needs.

- Parents' Guide for Children with SEN (English Version)
- Parents' Guide for Children with SEN (Chinese Version)
- Parents' Guide for Children with SEN (Malay Version)
- Parents' Guide for Children with SEN (Tamil Version)

MILD ID (INCLUDING STUDENTS WITH ASD)

CHAORYANG SCHOOL

(65) 6456 6922

cys@apsn.org.sg

<http://www.apsn.org.sg/schools/chaoyang-school/>



APSN Chaoyang School caters to children with mild intellectual disability and mild autism, between ages 7 and 12. Upon graduation from APSN Chaoyang School, the students will proceed to APSN Katong School or APSN Tanglin School for secondary education.

APSN Chaoyang School offers two key programmes – Integrated Programme for students with mild intellectual ability and ASD; and ASD Structured Programme for students with ASD who require additional structures and support.

The curriculum domains include Functional Academics (Literacy, Numeracy, & Science), Life Skills (Independent & Community Living Skills such as Self Help, Social Competence, Home Economics, Healthy & Safe Relationship), Visual Arts, and Physical Education.

The school also leverages on Co-Curricular Activities (CCA) and Character and Citizenship Education (CCE) to deliver comprehensive and holistic education to all. There is also pervasive use of ICT to facilitate teaching and learning across all curriculum domains.



KATONG SCHOOL

(65) 6445 8027

ks@apsn.org.sg

<http://www.apsn.org.sg/schools/katong-school/>



APSN Katong School caters to children with mild intellectual disability (MID) and mild autism between 7 and 16 years old. It is the only APSN School which runs both the Primary (7 to 12 years old) and Secondary (13 to 16 years old) curriculum.

APSN Katong School offers two programmes – MID General Programme and ASD Structured Programme (primary levels only). The latter is to prepare the students for successful transition into the MID Programme.

The curriculum domain comprises Functional Academics, Social-Emotional and Daily Living Skills, Physical Education and Sports, Visual and Performing Arts, and Vocational Education. Character and Citizenship Education is infused in the Learning Domains and CCA.

ICT plays the enabler role in enhancing student learning. APSN Katong School delivers Holistic, Student-Centred Education, while forging strong community partnerships in support of meaningful educational experiences for their students.



APSN

association for persons with special needs

Required Documents

Checklist of Documents:

Please ensure that all the following documents are attached.



- Special Education (SPED) School Application Form (consists of Sections I to IV with supporting documents)



- Photocopy of Student's Identification:

- For Singapore Citizens: Birth Certificate
- For Singapore Permanent Residents: Singapore Permanent Residents Re-entry Document
- For International Students: Student Pass (Dependant Pass)
- Deed Poll (Legal document required if the child has changed his/her name)



- Photocopy of Parents'/Guardian's Identification:

- For Singapore Citizens and PRs: NRIC/Passport
- For International Students: Passport **AND** Employment Pass (if applicable)

- Photocopy of Certificate of Legal Guardianship (if applicable for subsection C)



- Report book results (if available)

- Work Place Literacy and Numeracy scores (if applicable)

*Note: Please also provide the child's Immunisation Certificates

Additional Documents

- For *foreigners*: Dependent pass for child, and employment permits for parents
- For *PRs*: Documents to verify PR status “Re-Entry Permit”
- For applicants with *ASD*: ASD Diagnostic reports

Application Form

Section I: To be completed by referring agency and parents

- | | |
|----|--------------------------------|
| A. | Declaration by Parent/Guardian |
| B. | Child's information |
| C. | Family's information |
| D. | Parent report |

Social Report
(for applicants residing in
a residential home)

Section II: School Report – To be completed by a teacher

Copies of examination
scores
(if applicable)

Section III: Medical Report – To be completed by a medical doctor

Section IV: Psychological Report – To be completed by a psychologist

IQ domain and subtest
scores and Adaptive
Functioning test, assessed
not more than 2 years prior
to date of referral

A. DECLARATION BY PARENT / GUARDIAN

I, _____ (Name of Parent / Guardian#), understand that my child, _____ (Child's Name), _____ (BC Number) has special educational needs and would require referral to a special education (SPED) school.

I hereby consent for my child to be referred to a SPED school. My preferred choices of the SPED schools are:

Parents' / Guardian's# Choices of SPED Schools (ranked in order of preference)

First choice _____

Second choice _____

Third choice _____

I understand that my above choices would be subject to the admission requirements of the SPED schools listed.

APSN School Fees

- A. Fees for Locals & PRs: \$20/month
- B. Foreign Students' Fees FY2020 (Apr 2020 to Mar 2021) (subject to changes periodically): \$4,080/ month

Parents who are taking up Singapore Citizenship/ Permanent Residency status for their children would be allowed to pay the same amount of fees as pupils who are Singapore citizens and Permanent residents for **2 years**. Child must be on the Dependant's Pass to be eligible for the concessionary rate.

Contact Details

Psychologists

Ms Chang Wei Ling, chang.weiling@apsn.org.sg
 Mr Holden Lim, holden.lim@apsn.org.sg

Contact Person for enquiries related to administrative processes

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 Singapore 467354
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